

Zoning Hearing Board Application

APPLICANT INFORMATION:

Date of Application:	
Applicant:	
Applicant's Address:	
Contact Numbers:	Office: Fax: Cell:
Applicant affiliation to property:	<input type="checkbox"/> Owner <input type="checkbox"/> Lessee <input type="checkbox"/> Buyer <input type="checkbox"/> Other

PROPERTY INFORMATION:

A copy of the Deed, Lease or Sales Agreement MUST accompany this application, along with any other associated legal documents.

Property location/street address:	
Tax parcel number:	
Lot size (acreage or square feet)	
Current use:	
Current zoning district:	

ATTORNEY REPRESENTING APPLICANT:

Name:	
Firm:	
Address:	
Contact Numbers:	<input type="checkbox"/> Office: <input type="checkbox"/> Fax:

PURPOSE OF APPLICATION: (check all that may be appropriate)

<input type="checkbox"/> Variance	<input type="checkbox"/> Special Exception	<input type="checkbox"/> Extension of non-conforming use
<input type="checkbox"/> Appeal decision of the Zoning Officer	<input type="checkbox"/> Other	

EXPLANATION OF APPLICATION:

In the area provided below, list the Section(s) of the East Caln Township Zoning Ordinance that apply to this application. In addition provide an explanation of the action requested of the Zoning Hearing Board.

The Zoning Code is available at the Municipal Building or 'on-line' at www.e-codes.generalcode.com/codebook.

ADJACENT/AFFECTED PROPERTY OWNERS:

Provide an accurate list of the names and addresses of all property owners located within one hundred feet (100') of the property for which this application is submitted:

Name	Address

GENERAL FILING INFORMATION:

- # The regular meeting of the Zoning Hearing Board is the 3rd Monday of each month.
- # The meetings are convened in the Public Meeting Room of the Municipal Building at 110 Bell Tavern Road.
- # Unless otherwise noted, all Zoning Meetings begin at 7:30 P.M. sharply.
- # **Complete applications must be submitted to East Caln Township no later than 25 days prior to next scheduled meeting date. Delinquent or incomplete applications will be denied and a re-submission will have to occur.**
- # Three sets of plans or drawings fully explaining the action requested of the Zoning Hearing Board must accompany the application.
- # The Municipality requires all corporations to be represented by Legal Counsel, experienced in Land Use & Zoning matters.
- # The applicant is responsible for verification of all owners of record for properties within one hundred linear feet (100') and any point to the applicant's property.
- # The applicant is responsible for verification of the Zoning District and Tax Parcel Number for the property seeking the appeal.
- # Any/all Applicants may be denied relief on the basis of a defective application.

PUBLIC HEARING INFORMATION:

1. A non-refundable fee in the amount of \$1500 shall accompany all residential applications. A non-refundable fee in the amount of \$3000 shall accompany all commercial application. Professional fees will be billed to the applicant.
2. When the total time of the public hearing exceeds 2 hours, an additional fee of \$100 per hour shall be charged.
3. Prior to the START of a public hearing, anyone wishing to become a party to the hearing shall enter their appearance on a form supplied by the Township and remit the \$100 fee. The rules in #2 apply to this application with regard to hearing time limitations.
4. Any outstanding fees shall be satisfied before the decision is rendered by the Zoning Hearing Board.

I hereby certify that the proposed application is authorized by the Owner of Record. I affirm that the information provided is true and accurate and acknowledge that any false statements are in violation of Pennsylvania Law, punishable by thirty days imprisonment and fines of \$1000 per day.

APPLICANT'S SIGNATURE:

Print Full Name

Signature

FOR TOWNSHIP USE ONLY:

Date Filed:	
ZHB Case Number	
Copy to Twp File on:	
Copy to ZHB Members on:	
Copy to ZHB Solicitor on:	
Hearing Advertised:	<input type="checkbox"/> First Date: <input type="checkbox"/> Second Date:
Notices Posted:	
Notices Mailed:	
Hearing Convened:	
Hearing Concluded:	
Decision Rendered:	