

EAST CALN TOWNSHIP

CHESTER COUNTY, PENNSYLVANIA

BOARD OF SUPERVISORS MEETING MINUTES - MAY 17, 2017

The regular meeting of the East Caln Township Board of Supervisors was called to order at 4:00 P.M. on Wednesday, May 17, 2017

Those present were: Donald P. Ash, Chairman
 Joel F. Swisher, Vice Chairman
 Chuck DeLone, Member
 Barbara M. Kelly, Mgr./Secretary

Pledge of Allegiance and Moment of Silence

MINUTES OF THE PREVIOUS MEETING - On a motion by Swisher, second by DeLone, the Board unanimously approved the minutes of the May 3, 2017 regular meeting.

PUBLIC HEARING - None

PERSONS WISHING TO BE HEAR D

Carole Darwin was present to discuss the bamboo that is growing near her property. The Board held discussion on the issue, unfortunately there is not much the Township can do to regulate the plants. If an ordinance would be passed not allowing it to be planted then it still would not take care of the issue of currently growing plants. The Township does not take involvement when it is a property owner to property owner issue.

STANDING REPORTS

TREASURER'S REPORT - The treasurer's report on a motion by DeLone, second by Swisher, was unanimously approved as submitted.

	GENERAL FUND	POLICE FUND	FIRE SAFETY FUND	SEWER FUND	CAPITAL RESERVE FUND	SEWER RESERVE FUND	STATE FUND	ESCROW FUND
Prior Month Balance	2,451,389.24	695,779.32	47,854.10	561,021.78	1,600,504.37	2,333,357.96	201,734.85	99,319.83
Revenues	223,948.82	2,453.88	12.25	3,822.91	289.34	578.52	89.26	2,359.97
Expenditures	(279,933.44)	(55.70)	(9,331.00)	(2,353.61)	(42,171.60)	-		(16,904.86)
Liabilities								
Ending Balance	2,395,404.62	698,177.50	38,535.35	562,491.08	1,558,622.11	2,333,936.48	201,824.11	84,774.94
Combined balances, Net of Escrow:								7,788,991.25

A. POLICE REPORT - Copies of the police reports were distributed to the Board.

C. CORRESPONDENCE - Copies of the monthly Real Estate transfer tax report was distributed to the Board.

A notice was received that the Chester Valley Trail Extension public meeting is scheduled for May 31 from 6:30-9:00 pm at West Whiteland Township Building.

D. PLANNING COMMISSION - The next meeting will be on June 5 to continue review of the Conditional Use application for 825 E. Lancaster Avenue townhouse development. The hearing date before the Board of Supervisors is June 7, 2017 at 3 PM.

Chairman Ash interviewed Nik Kharva from our volunteer list for the vacancy that was left by Scott Yard. After discussion the Board on a motion by DeLone, second by Swisher, unanimously appointed Kharva as a member to the Planning Commission to fill the unexpired term of Yard.

E. CONSORTIUM - No Report

F. DOWNINGTOWN AREA RECREATION CONSORTIUM - No Report

G. FIRE PROTECTION - Jack Law had submitted the Fire Department reports. Copies were distributed to the Board.

H. CODES /FIRE MARSHAL - No Report

I. ZONING OFFICER - The Zoning Officer visited the CVS store to let them know that the waving banners and the pole signs are not permitted in the Township. They will remove them.

J. ZONING HEARING BOARD - No Report

K. PARK & RECREATION BOARD - The Recreation Board will meet Thursday June 1st.

OLD BUSINESS

A. LAND DEVELOPMENT

1. Anstine Land Development - Construction is moving along and they will be submitting for an escrow release soon.

2. Patient First - Patient First has requested Escrow Release #2. Amy Montgomery, P.E. has reviewed the request and has authorized the completion of the items listed. On a motion DeLone, second by Swisher, the Board unanimously approved the release of \$70,563.22.

3. On the Go Kids - On the Kids has requested Escrow Release #1. Amy Montgomery, P.E. has reviewed and authorized the completion of the work that was listed for the release. On a motion by DeLone, second by Swisher, the Board unanimously approved the release of \$ 175,862.92.
4. Northwood Cemetery - No Report
5. 825 E. Lancaster Avenue -Conditional Use hearing is June 7 at 3 PM.

B. GENERAL GOVERNMENT

1. Capital Analysis - Amy Montgomery, P.E. is working with the results of the Board's first review as it relates to the status of the Capital Plan Review.
2. Township Digital Sign - The sign will be bid though Penn Bid. The bids should be completed by the 17th and reviewed by Jones and submitted to the Board.

C. HIGHWAYS

1. Maintenance - General Maintenance was completed.
2. Park Maintenance - No Report
3. Skelp Level Bridge - The RFP is being reviewed by the solicitor.
4. Chestnut Street Bridge - No updates

D. HEALTH & SANITATION

1. DARA - The DARA meeting minutes were distributed to the Board.
 - a. Sewer EDU fee study- Work is continuing.
2. Sewer Flows - The sewer flows for the 17th week was 450,114 GPD, the 18th week was 455,345 GPD and 19th week was 459,464 GPD.
3. Individual Sewer Meters - All meters working properly.

NEW BUSINESS

A. LAND DEVELOPMENT - No Report

B. GENERAL GOVERNMENT

1. FEMA Ordinance - The Ordinance was distributed to the Board. It was also sent to CCPC and the Township PC for review.

2. Cable Franchise Audits - A proposal was received from Cohen Law Firm to do an audit of the Verizon and Comcast franchise fees. The manager will check with other municipalities who have completed the process and see if it was equitable.

3. Senior Center - The Downingtown Senior Center has requested permission to have the Orthodox Presbyterian Church conduct Sunday morning services at their facility. The allowable use is that of a community center use in the OC-5 zoning district. The Board held a discussion and on a motion by DeLone, second By Swisher, unanimously authorized the zoning officer to accept the church use for occupying the space in the senior center as a temporary use.

C. HIGHWAYS

1. Rt.30 By Pass Improvements - The proposed By-pass improvements public information meeting will be at Downingtown Middle School on June 1st between 6:30 to 8:30. The formal presentation will be at 7 PM.

D. HEALTH AND SANITATION -

1. Antonius sewer line - It has been brought to the Township’s attention that on the Antonius property there is an exposed sewer line. The manager will check with Obenchain on how the line runs and then follow up with a letter.

E. EXPENDITURES - Bills for Approval

On a motion by DeLone, second by Swisher, the following expenditures were unanimously approved for payment:

EXPENDITURES BY FUND	BILLS	PAYROLL	TOTALS
01- GENERAL FUND	123,491.95	12,850.83	136,342.78
08- SEWER REVENUE	88,763.49		88,763.49
TOTAL	212,255.44	12,850.83	225,106.27

Adjournment

On a motion by Ash, second by DeLone, the Board unanimously adjourned the meeting at 5:25 PM.

Respectfully submitted,

Barbara M. Kelly, Mgr/Sec