

## EAST CALN TOWNSHIP

### CHESTER COUNTY, PENNSYLVANIA

BOARD OF SUPERVISORS MEETING MINUTES - February 6, 2019

The regular meeting of the East Caln Township Board of Supervisors was called to order at 1:30 on Wednesday, February 6, 2019.

Those present were:

- Charles A. DeLone, Chairman
- Donald P. Ash, 1<sup>st</sup> Vice Chairman
- Joel Swisher, 2<sup>nd</sup> Vice Chairman
- Barbara M. Kelly, Mgr./Secretary

#### **Pledge of Allegiance**

**Executive Session Meeting** - Chairman DeLone announced that an executive session was held February 6, 2019 to discuss litigation items. Present were Board members, DeLone, Ash, and Swisher. Also Andy Rau, Esq., Township Solicitor and manager Barbara Kelly.

**MINUTES OF THE PREVIOUS MEETING** - On a motion by Ash, second by Swisher, the Board unanimously approved the minutes of the January 23, 2019 regular meeting as submitted.

**PUBLIC HEARING** - None

#### **STANDING REPORTS**

- A. TREASUER'S REPORT** - No report
- B. POLICE REPORTS** - Present were Chief Holland and Lt. Powell. Copies of the police reports for December and January were presented. Chief stated that there were no major problems with enforcement items.
- C. CORRESPONDENCE** - Copies of the PSATS News Bulletin were distributed to the Board.
- D. PLANNING COMMISSION** - The Commission met on February 4 with discussion on the WMT property land development plan. The plans for Madina properties was introduced by the manager. The Commission re-reviewed the Draft Ordinance for the Transient Orientated Development as required due to the change in section 9 of the Ordinance with reference to the parking

requirements. The parking will be addressed by the Commission and the Board at the time of each conditional use application. The Commission unanimously acknowledged and approved the change. The County review has not yet been received.

**E. CONSORTIUM** - No Report

**F. DOWNINGTOWN AREA RECREATION CONSORTIUM** - No Report

**G. FIRE PROTECTION** - Jack Law was present to discuss the staffing items for the fire Department and working on a three year equipment plan.

**H. CODES /FIRE MARSHAL** - Obenchain was present and distributed December and January reports for development permits, fire inspections, re-sale inspections and other codes department permits.

**I. ZONING OFFICER** - Several requests have come in for development questions. Jones reviewed them and will complete a zoning opinion letter as to what is needed for compliance with the zoning ordinance.

**J. ZONING HEARING BOARD** - No Report

**K. PARK & RECREATION BOARD** - A shred day has been scheduled for May 18<sup>th</sup>.

## **OLD BUSINESS**

### **A. LAND DEVELOPMENT**

1. 600 Boot Rd -Final documents are being prepared.
2. 825 E. Lancaster Avenue - The first set of building permits have been issued.
3. Ippolito Subdivision - No progress to report. Will be removed from agenda until further progression on the project is made.
4. Borough Project at Brandywine Station - Copies of the updated Land planning review by Tom Comitta for the Borough project at Brandywine Station were distributed to the Board for review.
5. Hankin Group - The draft TOD Ordinance was re-sent to the County and the Township PC for review after a minor change to the text.

### **B. GENERAL GOVERNMENT**

1. Employee handbook - Copies of the personnel handbook were distributed to the Board for review. The Board after discussion on a motion by Swisher, second Ash, unanimously approved the new handbook.

### **C. HIGHWAYS**

1. Maintenance - McNabb replaced missing street name signs at Downing Circle and Long Drive as well as Springhill and Skelp Level. Patched several potholes that have formed.
2. Park Maintenance - Park is on winter schedule.
3. Chestnut Street Bridge - No Report
4. Boot Road Bridge (PennDOT) - No Report
5. Skelp Level Bridge - No Report
6. Clovermill Road - The manager responded to Bursich Engineers. They are engineers that are working with the Chester Valley Trail extension project. Pennoni the Township's traffic engineer had reviewed the request for a three day waiver on the 40 ft. length law that the Township had imposed on the road. A list of requirements were sent to Bursich that need to be addressed prior to allowing any waiver.

### **D. HEALTH & SANITATION**

1. DARA - No Report
  - A. Allocation - No Report
2. Sewer Flows - No Flows were received.
3. Individual Sewer Meters - River Station electric meter has not been replaced yet. Norwood Rd meter had a blown circuit and was repaired by WG Malden.
4. Parke Run Interceptor - No Report

### **NEW BUSINESS**

#### **A. LAND DEVELOPMENT**

#### **B. GENERAL GOVERNMENT**

1. Professional Plaza - Copies of a draft letter from the Township Engineer was distributed to the Board regarding the storm water run-off to the rear of the property. The letter confirmed that the

water was not coming from the adjacent property, but rather a design flaw within their own property.

2. Boy Scouts - The CCATO group has notified the Township of a group of Scouts that are setting up a clean-up and various other projects for April 13<sup>th</sup>. They are willing to do clean-up or other projects. The Board stated that if possible maybe a bit of a clean-up around the park and Township Building if they would be interested. DeLone will contact them.
3. Aqua America - Aqua notified the Township that they will be drilling a new well on the property adjacent to the Township building. The process will take 3 to 4 weeks to complete.

**C. HIGHWAYS**

1. Chic fil a - The Board discussed the traffic problems that are being caused by the business. Chic fil a has contacted the Township about some drive thru and parking adjustments. No plans have been submitted.

**D. HEALTH AND SANITATION - No Report**

**E. EXPENDITURES - Bills for Approval**

On a motion by Swisher, second by Ash, the following expenditures were unanimously approved for payment:

<b>EXPENDITURES BY FUND</b>	<b>BILLS</b>	<b>PAYROLL</b>	<b>TOTALS</b>
01- GENERAL FUND	66,478.14	14,505.70	80,983.84
08- SEWER REVENUE	32,958.45		32,958.45
30- CAPITAL RESERVE	768.00		768.00
35- STATE/ HIGHWAY	3,872.94		3,872.94
41- ESCROW	19,302.68		19,302.68
<b>TOTAL</b>	<b>123,380.21</b>	<b>14,505.70</b>	<b>137,885.91</b>

On a motion by DeLone, second by Ash, the Board unanimously adjourned the meeting at 2:45 PM.

Respectfully submitted,

Barbara M. Kelly, Mgr/Sec