

EAST CALN TOWNSHIP

CHESTER COUNTY, PENNSYLVANIA

BOARD OF SUPERVISORS MEETING MINUTES - January 23, 2019

The regular meeting of the East Caln Township Board of Supervisors was called to order at 6:00 PM on Wednesday, January 23, 2019

Those present were:

Charles A. DeLone, Chairman
Donald P. Ash, 1st Vice Chairman
Joel Swisher, 2nd Vice Chairman
Barbara M. Kelly, Mgr./Secretary
Andrew D. H. Rau, Esq. Solicitor

Pledge of Allegiance

Executive Session Meeting - Chairman DeLone announced that an executive session was held January 9th to discuss litigation items. Present were Board members, DeLone, Ash, and Swisher. Also Andy Rau, Esq., Township Solicitor and manager Barbara Kelly.

MINUTES OF THE RE-ORGANIZATION MEETING - On a motion by DeLone, second by Ash, the Board unanimously approved the minutes of the January 7, 2019 Re-Organization meeting.

MINUTES OF THE PREVIOUS MEETING - On a motion by DeLone, second by Ash, the Board unanimously approved the minutes of the January 7, 2019 regular meeting as submitted.

PUBLIC HEARING - None

PERSONS WISHING TO BE HEAR D

Neil Fisher of the Hankin Group was present to discuss the draft Ordinance for a Transient Orientated Development which would be an overlay district of the I-1 zoning district that is located to the west of Brandywine Avenue. The Board discussed several of the areas of the Ordinance. One item was use of the parking guide that was listed. The Board recommended deleting that section and have the Board and Planning Commission designate parking at the time of the Conditional Use for each use. On a motion by Ash, second by Swisher the Board unanimously authorized the Solicitor to prepare for the advertising of the Ordinance subject to the changes that were discussed.

STANDING REPORTS

A. TREASURER'S REPORT - On a motion by Ash, second by Swisher, Board approved the treasurer's report and quarterly financial reports. DeLone recommended that the Capital Reserve 10 year plan should be reviewed.

	GENERAL FUND	POLICE FUND	FIRE SAFETY FUND	SEWER FUND	CAPITAL RESERVE FUND	SEWER RESERVE FUND	STATE FUND	ESCROW FUND
Prior Month Balance	2,636,459.20	263,108.92	45,854.49	290,076.33	1,815,191.85	2,888,841.50	366,353.41	311,512.25
Revenues	97,410.63	2,974.88	15.58	15,521.91	407,672.85	3,325.14	647.37	26,386.15
Expenditures	(546,894.46)	(55.70)		(90,241.19)	(2,075.01)			(30,605.25)
Liabilities								
Ending Fund Balance	2,186,975.37	266,028.10	45,870.07	215,357.05	2,220,789.69	2,892,166.64	367,000.78	307,293.15
Combined balances, Net of Escrow:							8,194,187.70	

B. POLICE REPORTS - No Report

C. CORRESPONDENCE - Information was received from PA One Call requesting that Township's proclaim April as PA One Call month. The Board on a motion by Ash, second by Swisher, unanimously issued a Proclamation designating April as PA One Call month. Real Estate transfers for the month were received and reviewed by the Board.

D. PLANNING COMMISSION - The Commission met on January 14 and copies of the minutes were distributed to the Board.

E. CONSORTIUM - The manager reported that the speaker at the meeting was Scott Newman from PECO. Newman gave some overview information on different aspects of PECO and then held a question answer session.

F. DOWNINGTOWN AREA RECREATION CONSORTIUM - No Report

G. FIRE PROTECTION - Fire Budget - The Board after discussion on a motion by DeLone, second by Swisher, unanimously authorized that a letter be sent to the Borough memorializing the agreement that was made as to the Budget debt service with the Borough.

H. CODES /FIRE MARSHAL -No Report

I. ZONING OFFICER - The zoning officer is working with the Omni-Point cell tower on Rt. 113 to have the tower flanges repaired, a new light to be installed, and then replace the flag.

J. ZONING HEARING BOARD - No Report

K. PARK & RECREATION BOARD – A shred day has been scheduled for May 18th.

OLD BUSINESS

A. LAND DEVELOPMENT

1.600 Boot Rd -Final documents are being prepared.

2. 825 E. Lancaster Avenue - An escrow release was requested and reviewed by the Township engineer. After review the engineer recommended a release of funds in the amount of \$273,915.91. The Board on a motion by Swisher, second by Ash, unanimously approved the release of funds.

3. Ippolito Subdivision - No progress to report.

4. Borough Project at Brandywine Station - No Report

5. Hankin Group - Under Persons Wishing to Be Heard.

B. GENERAL GOVERNMENT

1. Employee handbook - The handbook was discussed and recommended changes were made. The Board will take formal action at their next meeting.

C. HIGHWAYS

1. Maintenance - Tri-County had cleared some of the storm drains where they were a lot of leaves.

2. Park Maintenance - Park is on winter schedule.

3. Chestnut Street Bridge - The Bridge will be closed for 16 to 18 months. The Township is financially responsible for one quarter of 5%. The township has only 25% of the bridge located in East Caln.

4. Boot Road Bridge (PennDOT) - No Report

5. Skelp Level Bridge - The design work by Pennoni will be starting soon for bridge replacement.

D. HEALTH & SANITATION

1. DARA - No Report

A. Allocation - Dan Daley, PE is completing the 537 plan to be sent to DEP. It is to verify that the Borough has capacity for their future development prior to sale of allocation. It was verbally stated by Tom Yuhas at the DEP meeting that the Borough has adequate capacity for their future developments.

2. Sewer Flows - The sewer flows were received as follows: Week 51 was 574,324 GPD, 52nd^h week was 575,835 GPD, 53rd week was 578,834 GPD and the 1st week of 2019 was 573,967 GPD.

3. Individual Sewer Meters - River Station meter again was without power. The meter is missing at the location again and PECO is checking on this.
4. Parke Run Interceptor - Dan Daley, PE reported that work is continuing on the interceptor agreements.

NEW BUSINESS

A. LAND DEVELOPMENT

1. WMT properties - The Land development plans have been received by the Township. Copies were sent to the County Planning Commission and the Township Engineer. The Township Planning Commission will be starting their review as well.

B. GENERAL GOVERNMENT - No Report

C. HIGHWAYS

1. Clovermill Road - A letter was sent to Bursich Engineers who will be working on the extension of the Chester Valley Trail moving westward. The letter listed the Township's requirements and restrictions to allow the temporary use of the road at designated times.

D. HEALTH AND SANITATION - No Report

E. EXPENDITURES - Bills for Approval

On a motion by Swisher, second by Ash, the following expenditures were unanimously approved for payment:

EXPENDITURES BY FUND	BILLS	PAYROLL	TOTALS
01- GENERAL FUND	37,843.64	14,853.19	52,696.83
04- POLICE FUND	485,860.00		485,860.00
08- SEWER REVENUE	550.74		550.74
30- CAPITAL RESERVE	21,327.05		21,327.05
35- STATE/ HIGHWAY	3,932.10		3,932.10
41- ESCROW	14,878.15		14,878.15
TOTAL	564,391.68	14,853.19	579,244.87

On a motion by DeLone, second by Ash, the Board unanimously adjourned the meeting at 8:15 PM.

Respectfully submitted,

Barbara M. Kelly, Mgr/Sec