

**EAST CALN TOWNSHIP  
CHESTER COUNTY, PENNSYLVANIA**

BOARD OF SUPERVISORS MEETING MINUTES - October 19, 2016

The regular meeting of the East Caln Township Board of Supervisors was called to order at 6:00 P.M. on Wednesday, October 5, 2016.

Those present were: Charles DeLone, Chairman  
Donald P. Ash, Vice Chairman  
Joel F. Swisher, Member  
Barbara M. Kelly, Mgr./Secretary

**Pledge of Allegiance and Moment of Silence**

**Budget 2017** - The Board held an advertised budget work session prior to the regular meeting. Attending the meeting were DeLone, Swisher, Ash, Kelly and Werner. No one from the public was present.

**MINUTES OF THE PREVIOUS MEETING** - On a motion by Ash, second by Swisher, the Board unanimously approved the minutes of the October 5, 2016 regular meeting.

**PUBLIC HEARING** - None

**PERSONS WISHING TO BE HEAR D**

Northwood Cemetery - Tim Townes, developer and Andy Eberwine, P.E. was present to discuss the revised access and egress to the cemetery property with the proposed development at the top of the cemetery. The Board is concerned with the grade of the proposed road and inclement weather conditions in conjunction with the entering and existing onto Rt. 113. Discussion and revisions will continue.

**STANDING REPORTS**

**A. TREASURER'S REPORT** - The treasurer's report and financial statements were distributed to the Board. On a motion by Swisher, second by Ash the treasurer's report and financial reports were unanimously approved as presented.

	<b>GENERAL FUND</b>	<b>POLICE FUND</b>	<b>FIRE SAFETY FUND</b>	<b>SEWER FUND</b>	<b>CAPITAL RESERVE FUND</b>	<b>SEWER RESERVE FUND</b>	<b>STATE FUND</b>	<b>ESCROW FUND</b>
<b>Prior Month Balance</b>	2,290,339.78	242,232.67	134,334.14	465,636.08	1,824,361.20	2,321,548.75	210,368.37	32,582.73
<b>Revenues</b>	165,335.23	2,079.85	2,207.87	10,876.77	2,442.40	4,596.07	49.82	64,539.31
<b>Expenditures</b>	(143,529.26)	(55.70)	(90,000.00)	(1,557.87)	(110,221.19)	(370.50)		(9,837.89)
<b>Liabilities</b>								
<b>Ending Balance</b>	<b>2,312,145.75</b>	<b>244,256.82</b>	<b>46,542.01</b>	<b>474,954.98</b>	<b>1,716,582.41</b>	<b>2,325,774.32</b>	<b>210,418.19</b>	<b>87,284.15</b>
<b>Combined balances, Net of Escrow:</b>							<b>7,330,674.48</b>	

**B. POLICE REPORT** - Copies of the 2017 proposed police budget was distributed to the Board for review.

**C. CORRESPONDENCE** -The real estate transfers for the month were distributed to the Board.

A letter was received from Downingtown Municipal Water Authority that they are applying for a grant to upgrade their water system and hydrants. DMWA requested a letter of support from the Township for the project grant. The Township submitted the letter of support.

**D. PLANNING COMMISSION** - Next meeting November 14. There will be a demonstration of a light measuring device for lumens and niches to better help the PC with what is best in the Ordinance for digital lighting limitations.

**E. CONSORTIUM** - The manager attended the Consortium meeting. The guest speaker was from Moody’s and reported on the growth and financial status with comparison with the rest of Pennsylvania and the tri-county area (Bucks, Montgomery and Chester County). Chester County is the highest ranking in all aspects.

**F. DOWNINGTOWN AREA RECREATION CONSORTIUM** - The Board held a brief discussion on the DARC operations and their budget.

**G. FIRE PROTECTION** - DeLone reported that the meeting was held with Jack Law and James McGowan to discuss the current fire agreement and to propose improvements to the agreement.

**H. CODES /FIRE MARSHAL** - No Report

**I. ZONING OFFICER** - The Zoning officer will be meeting with the owner of the property at 325 Norwood Rd., Richard Natow to discuss the review letter from Amy for the waivers requested. Amy and Malman will attend also.

**J. ZONING HEARING BOARD** - The ZHB granted the use to convert a garage with overhead apartment to 3 townhouse units with conditions. The property is located at Loretta’s Mobile Home Park.

**K. PARK & RECREATION BOARD** - The next event is Halloween in the Park on the 29<sup>th</sup> of October.

## **OLD BUSINESS**

### **A. LAND DEVELOPMENT**

1. Greth/Anstine Final Land Development - The developer is completing the necessary paperwork to finalize his requirements prior to recording the plans.
2. Patient First - No Report
3. On the Go Kids - Final documents are being prepared prior to the recording of the plans.
4. Northwood Cemetery - "Under Persons Wishing to be Heard"
5. Woodbine Borough Project - No Report
6. Kirkwyd Development - "Under Zoning Officer"

### **B. GENERAL GOVERNMENT**

1. Capital Analysis - Amy Montgomery, P.E. will be in the Township Thursday to look at infrastructure and other items needed to complete the report.
2. Township Digital Sign - Waiting for engineer to submit a cost proposal for reviewing the Board's request for a digital sign on the Township's property.
3. Temporary Sales Ordinance Amendment - Pending advertising authorization from the Board.
4. Digital Sign Timing Ordinance - Under PC review.

### **C. HIGHWAYS**

1. Maintenance - The work on Southwind Lane has been completed to remove the brick walkway and replace it with macadam and stripe it as a pedestrian crossing.
2. Park Maintenance - The manager is scheduled to meet with Ted Gacomis, P.E. for assistances with the project. Gacomis was the engineer who originally designed the water feature.
3. Clovermill Road & Boot Road - A meeting is set with West Whiteland Township to go over the proposed length limit restrictions. Also to

discuss the location of the signs to be posted. Earl Armitage, P.E. of Pennoni will also be present on behalf of the Township.

4. Skelp Level Bridge - No Report
5. Chestnut Street Bridge - No Report

#### **D. HEALTH & SANITATION**

1. DARA - The minutes of the DARA monthly meeting were distributed to the Board.
2. Sewer Flows - The flows were received for the 38<sup>th</sup> week. The usage was 438,990 GPD.
3. Individual Sewer Meters - All meters working properly.

#### **NEW BUSINESS**

##### **A. LAND DEVELOPMENT**

1. Stolen Sun Brewery - A Conditional Use application was received for use of property at 472 Boot Rd. (Units C & D) which is located in the I-1 zoning district. The Conditional Use is required for the proposed retail sales.

##### **B. GENERAL GOVERNMENT**

1. Cameras for Park- The Board is working on ideas for the park surveillance cameras.
2. Soccer Shots - The Soccer group has been using the park field as a for profit soccer class. The Board discussed the use and has unanimously decided that the group can finish their scheduled classes for the rest of this year but will not be permitted to do so next year.
3. TMACC - The Board discussed the presentation from Tim Phelps of TMACC which supplies the bus service along Lancaster Avenue on the evening runs. The Board on a motion by Swisher, second by Ash, unanimously agreed to place a contribution in 2017 proposed budget for consideration.

##### **C. HIGHWAYS**

1. PennDOT /DVRPC - A notice was received that DVRPC is working with PennDOT to review the timing of the traffic signals in East Caln and surrounding municipalities.

##### **D. HEALTH AND SANITATION - No Report**

**E. EXPENDITURES**

1. Bills for Approval

<b>EXPENDITURES BY FUND</b>	<b>BILLS</b>	<b>PAYROLL</b>	<b>TOTALS</b>
01- GENERAL FUND	65,193.40	12,371.92	77,565.32
08- SEWER REVENUE	625.00		625.00
31- SEWER RESERVE	3,960.00		3,960.00
41- ESCROW	3,217.20		3,217.20
<b>TOTAL</b>	<b>72,995.60</b>	<b>12,371.92</b>	<b>85,367.52</b>

On a motion by Swisher, second by Ash, the following expenditures were unanimously approved for payment:

**Adjournment**

On a motion by Ash, second by Swisher, the Board unanimously adjourned the meeting.

Respectfully submitted,

Barbara M. Kelly, Mgr/Sec