

EAST CALN TOWNSHIP CHESTER COUNTY, PENNSYLVANIA

BOARD OF SUPERVISORS MEETING MINUTES - August 17, 2016

The regular meeting of the East Caln Township Board of Supervisors was called to order at 6:00 P.M. on Wednesday, August 17, 2016.

Those present were: Charles DeLone, Chairman
 Donald P. Ash, Vice Chairman
 Joel F. Swisher, Member
 Barbara M. Kelly, Mgr./Secretary

Pledge of Allegiance and Moment of Silence

MINUTES OF THE PREVIOUS MEETING - On a motion by Ash, second by Swisher, the Board unanimously approved the minutes of the August 3, 2016, regular meeting.

PERSONS WISHING TO BE HEARD

Harteland Resources - Present were Alexander Hartel and Arthur Hartel, of Harteland Resources, LLC and Bob Watts, of Chester County Solid Waste Authority. They were present to discuss the possibility of the Township being a host community for a municipal waste to Bio-products operation. The Board has many more questions and discussion will continue at a later date.

STANDING REPORTS

A. TREASURER'S REPORT -After reviewing the treasurer's report on a motion by Ash, second by Swisher the Board unanimously approved the report as submitted.

	GENERAL FUND	POLICE FUND	FIRE SAFETY FUND	SEWER FUND	CAPITAL RESERVE FUND	SEWER RESERVE FUND	STATE FUND	ESCROW FUND
Prior Month Balance	2,176,690.82	691,939.23	112,973.56	430,055.47	1,865,159.70	2,320,052.78	210,258.46	58,929.80
Revenues	89,916.10	2,162.22	13,455.82	6,035.95	367.62	986.48	57.83	11,730.08
Expenditures	(139,624.25)	(453,899.70)		(726.29)	5,281.95			(9,392.56)
Liabilities								
Ending Balance	2,126,982.67	240,201.75	126,429.38	435,365.13	1,870,809.27	2,321,039.26	210,316.29	61,267.32
Combined balances, Net of Escrow:							7,331,143.75	

B. POLICE REPORT - No Report

C. CORRESPONDENCE

A letter from TMACC was received requesting a donation for 2017 year. The Board requested that the manager contact TMACC for information on other municipalities that contribute and the amounts.

Copies of the Real Estate Transfers for the month were distributed.

Copies of the PSATS news bulletin were distributed to the Board.

D. PLANNING COMMISSION

The Commission will meet on September 12th due to the Labor Holiday.

E. CONSORTIUM

The results for the road salt bids for 2016-2017 were received from the Consortium joint bidding process. The lowest bid was submitted by Eastern Salt with a price of \$57.60 per ton.

F. DOWNINGTOWN AREA RECREATION CONSORTIUM - No Report

G. FIRE PROTECTION - Glenn Heininger of the Downingtown Fire Department was present to discuss the request for \$90,000 from the Fire Safety Fund. The monies would be used as partial payment of a vehicle exhaust containment system for the department. On a motion by Ash, second by DeLone, with Swisher abstaining, the 2 members of the Board approved the expenditure.

H. CODES /FIRE MARSHAL

I. ZONING OFFICER

The Zoning officer will return on August 25th.

J. ZONING HEARING BOARD

An application was received from the new owners of the Loretta's Mobile Home Park. There is currently a 3 bay garage with an unoccupied apartment that is on the proposed site. The ZHB application is to seek a variance, special exception, and extension of non-conforming use. The use would be for a conversion to three townhouse units. The Board will continue their discussion at their next meeting.

K. PARK & RECREATION BOARD

Rec Board member Kevin Ly submitted a request for an AED (Automatic External Defibrillator) for the Bell Tavern Park. The Board discussed the request and will check on pricing of a unit. The Board is in favor of this and will follow up with what is needed.

OLD BUSINESS

A. LAND DEVELOPMENT

1. Gulph Creek Development, Home2 Suites - The final improvements escrow request for \$119,252.29 was submitted and reviewed by Amy Montgomery of Boucher and James. Inc. The release in the amount of \$119,252.29 on a motion by Ash, second by Swisher, was unanimously approved by the Board. (This item is complete and will be removed from agenda)
2. Greth/Anstine Final Land Development - The developer is in the process of finalizing the necessary documents prior to the recording of the plans.
3. 825 E. Lancaster Avenue - No Report
4. Patient First Land Development - The manager stated that the Operations and Management contract for the stormwater was received and executed. The letter of credit and developer's agreement are still pending and will be needed prior to recording of the plans.
5. On the Go Kids
The final review letter from Boucher & James is pending to finalize the required comments be addressed to the satisfaction of the Township engineer and the Board.
6. Northwood Cemetery
The Board stated that they prefer to have the applicant's solicitor prepare a draft of the how they want the ownership of the open space to be handled. The Board will then review it with the Township Solicitor and the Zoning Officer.
7. Woodbine Borough Project
No Report
8. Kirkwyd Development
No Report

B. GENERAL GOVERNMENT

1. Official Map - The manager is waiting for the solicitor to prepare the advertisement for the adoption of the Ordinate.
2. Capital Analysis - Amy Montgomery of Boucher & James has scheduled a preliminary meeting with Township staff on August 25.
3. Township Digital Sign - No Report

4. Temporary Sales Ordinance Amendment
The Zoning Officer will be back on August 25th and will further discuss the proposed ordinance.
5. Digital Sign Timing Ordinance
The Planning Commission has additional questions for the Zoning officer related to brightness.
6. Township Meetings - The manager will work with the Chairman to determine feasibility of one meeting per month.

C. HIGHWAYS

1. Maintenance - A list of proposed projects was distributed to the Board.
2. Park Maintenance - The manager will contact Waterworks International for a representative to visit the park and offer recommendations on improving the splash pad for 2017.
3. Clovermill Road & Boot Road - Pennoni is waiting for PennDOT's determination on the length restriction signage.
4. Skelp Level Bridge - Pennoni is awaiting the results of PennDot's review. Also Pennoni is checking on the on the "opposing traffic does not stop" signage for Springhill Drive and Southwind Lane.
5. Chestnut Street Bridge - No Report
6. Trees - The trees along the walkway around Bell Tavern is under review to see who actually is responsible for the maintenance of the low hanging branches.

D. HEALTH & SANITATION

1. DARA - The minutes of the DARA regular meeting were distributed to the Board.
2. Sewage Flows - The sewer flows for the 29th week was 471,255 GPD, 30th week 465,523 GPD, 31st week 457,453 GPD, and the 32nd week 449,900 GPD.
3. Individual Sewer Meters - The Brandywine Square meter has not been working properly and will be upgraded.
4. Aqua Agreement - The Aqua Water shut off agreement was signed and mailed to Aqua for their signatures also.

NEW BUSINESS

A. LAND DEVELOPMENT - No Report

B. GENERAL GOVERNMENT

1. Newsletter - The newsletter is out for printing.

C. HIGHWAYS

1. Woodland Circle/Whiteland Hunt Rd. - The Township had requested cost proposals from 3 vendors for the maintenance overlay on Woodland Circle /Whiteland Hunt Rd. The work is being completed as part of the Aqua water line replacement project. Aqua replaced the line and has allowed the Township the monies for the overlay in lieu of Aqua doing the work. The proposals were received from Harlan Excavating, Inc., DiRocco Paving, and Chester County Milling and Paving. The lowest proposal was Chester County Milling and Paving with a cost of \$18,920 for overlay and \$9,170 for drive way cuts and tie in. The Board on motion by Ash, second by Swisher, unanimously accepted the lowest proposal.

2. Snow Removal Contract - The manager stated that the Snow removal contract is ready to be advertised. On a motion by Ash, second by Swisher, the Board unanimously authorized the contract be advertised with a bid opening on Septembers 7th.

D.HEALTH AND SANITATION - No Report

E. EXPENDITURES

1. Bills for Approval

On a motion by Ash, second by Swisher, the following expenditures were unanimously approved for payment:

EXPENDITURES BY FUND	BILLS	PAYROLL	TOTALS
01- GENERAL FUND	33,597.72	12,275.72	45,873.44
08- SEWER REVENUE	73,188.85		73,188.85
30- CAPITAL RESERVE	33,942.88		33,942.88
41- ESCROW	11,805.69		11,805.69
TOTAL	152,535.14	12,275.72	164,810.86

Adjournment

On a motion by Ash, second by Swisher, the Board unanimously adjourned the meeting.

Respectfully submitted,

Barbara M. Kelly, Mgr/Sec