

EAST CALN TOWNSHIP

CHESTER COUNTY, PENNSYLVANIA

BOARD OF SUPERVISORS MEETING MINUTES - June 15, 2016

The regular meeting of the East Caln Township Board of Supervisors was called to order at 6:00 P.M. Wednesday, June 15, 2016.

Those present were: Charles DeLone, Chairman
Donald P. Ash, Vice Chairman
Joel F. Swisher, Member
Barbara M. Kelly, Mgr./ Sec

Pledge of Allegiance and Moment of Silence

MINUTES OF THE PREVIOUS MEETING

Regular Meeting Minutes - The minutes of the June 1, 2016 regular meeting on a motion by Ash, second by Swisher, the Board unanimously approved the minutes as presented.

PUBLIC HEARING - None

PERSONS WISHING TO BE HEARD

Stolen Sun Brewery - Jonathan & Deidre Zangwill were present to talk to the Board regarding their business which they would like to locate to 299 Boot Rd. The property is owned by the Protesto Brothers who also own Pro signs. Zangwill would be leasing a portion of the current building. They are proposing a craft beer brewery and also a coffee roasting business. There would be some retail sales also and that would require a Conditional Use. The Board explained what is involved with a Conditional Use application.

Director of Finance - Rose Werner was present to discuss several items with the Board. (1) Payroll Processing - Several payroll companies and their policies were discussed. Paychex, Inc. was also recommended by the Auditor being they can provide an SOC (Service Organization Controls) report. The Board on a motion by Swisher, second by Ash, unanimously authorized moving the payroll to Paychex. (2) Delinquent Sewer accounts update - A list of accounts was submitted to the Board for review with the course of action in process for each of them. (3) Digital Township Sign - Several sign makers were contacted for pricing and several requested more information but have not to date responded.

Skelp Level Rd. Bridge - Jennifer Reigle, P.E. of Pennoni was present to discuss with the Board the options for the bridge repair as required by the PennDOT inspection of the bridge. Two options to be considered.

The first option would be to replace the present delineator's with concrete barriers. This would require the bridge being made narrower and possibly result in one lane traffic. Due to the location of the bridge at the crest of Skelp Level Road visibility of oncoming traffic would be difficult and may even require a traffic signal. The second option is more costly but would offer a more permanent fix to allow rebar to be placed between the parapet and therefore strengthening the bridge and allowing the full width use of the bridge. The Board after discussion stated that option #2 would be their recommendation. Reigle will prepare a letter to PennDOT as required for their possible acceptance of the planned method of repair.

A. TREASURER'S REPORT - On a motion by Ash, second by Swisher, the Treasurer's Report was unannimously approved as presented.

	GENERAL FUND	POLICE FUND	FIRE SAFETY FUND	SEWER FUND	CAPITAL RESERVE FUND	SEWER RESERVE FUND	STATE FUND	ESCROW FUND
Prior Month Balance	2,078,802.37	687,374.83	90,797.99	378,440.77	1,807,263.21	2,319,151.97	210,162.45	45,876.55
Revenues	331,603.50	2,337.05	7.96	140,202.51	360.02	704.33	47.04	13,393.11
Expenditures	(223,801.52)	73.07		(95,059.41)	64,483.00	(150.00)		(7,473.89)
Liabilities								
Ending Balance	2,186,604.35	689,784.95	90,805.95	423,583.87	1,872,106.23	2,319,706.30	210,209.49	51,795.77
Combined balances, Net of Escrow:							7,792,801.14	

B. POLICE REPORT - Copies of the monthly police reports were received from Chief Holland and distributed to the Board. Also received was the traffic count report from Old King's Hwy. The study showed that most traffic was less than 44 MPH so therefore no change in the current speed limit is recommended.

C. CORRESPONDENCE -

1. A thank you note was received from the resident of 800 Windridge Lane for a job well done by the Township contractor in the repair of the sidewalk and drainage issue.
2. Copies of the Real Estates transfers for the month were received and distributed to the Board.

D. PLANNING COMMISSION - Copies of the Commission's meeting minutes were distributed to the Board.

E. CONSORTIUM - The manager reported that the next meeting is June 21st at noon. The County Commissioners will be present to update the municipalities on the County offices projects and accomplishments for the year.

F. DOWNINGTOWN AREA RECREATION CONSORTIUM - No Report

G. FIRE PROTECTION - No Report

H.CODES /FIRE MARSHAL - No Report

I. ZONING OFFICER - The Zoning officer met with several developers to discuss plans and zoning requirements.

J. ZONING HEARING BOARD - No Report

K. PARK & RECREATION BOARD - The next meeting is July 7th.

OLD BUSINESS

A. LAND DEVELOPMENT

1. Home2 Hotel- The tentative opening date is July 15th.
2. Greth/Anstine Land Development - Anstine is completing the items that the Township engineer has listed in the review letter.
3. 825 E. Lancaster Ave - No Report
4. Patient First - No Report
5. On the Go Kids - No Report
6. Northwood Cemetery - No Report
7. Woodbine Project Borough - The manager stated that letters were mailed to the 4 parties that are part of the Conditional Use from Brandywine Square advising them that a Conditional Use would be required for the use of Country Club Drive as an access road for the proposed apartments.
8. Kirkwyd Development - The manager reported that Richard Natow was present at the Planning Commission meeting as reflected in the Commission's minutes. Discussion will continue at their next meeting.
9. Ippolitio Subdivision - Ippolitio had contacted the Township engineer for thoughts on proposing to develop one of the lots and then at a later date the other. The manager contacted the alternate solicitor for their legal opinion. Joe. Ryan, Esq. will prepare a response to Ippolitio.

B. GENERAL GOVERNMENT

1. Cell Tower & Booster Antenna Ordinance- The proposed Ordinance 2016-04 is the cell tower and booster antenna ordinance. The solicitor will prepare the ad for adoption of the proposed Ordinance for July 20th public hearing.

2. Right of Way Ordinance - The proposed Ordinance 2016-03 the is the right of way Ordinance. The solicitor will prepare the ad for adoption of the proposed Ordinance for July 20th public hearing.
3. Official Map - The Board on a motion by Swisher, second by Ash, unanimously authorized the 45 day review period be started and copies be mailed to adjoining municipalities for their review and comment.
4. Capital Analysis - No Report
5. Digital Sign - No new proposals were received.
6. OC-1 Digital sign ordinance - The Board discussed the timing of the digital sign in the OC-1 district. The Zoning Officer is to add some verbiage to better define the times of operation.

C. HIGHWAYS

1. Maintenance - The road hot tarring was completed to crack seal the road and curb lines.
2. Park Maintenance - The blue slide had the bottom section replaced due to large crack.
3. Clovermill Road & Boot Rd. - No Report the manager will contact Pennoni again for update.
4. Skelp Level Bridge - Update under persons wishing to be heard.
5. Arle Grant - The Township was not rewarded any funds under the Arle grants. Program.
6. Chestnut Street - No Report

D. HEALTH & SANITATION

1. DARA - The minutes of the DARA meeting were distributed to the Board.
2. Sewage Flows - The sewer flows were received for the 21st week there were 510,896 GPD.
3. Individual Sewer Meters - The flume at the Trestle Bridge sewer meter was blocked and was cleared by WG Malden and was left working properly.

NEW BUSINESS

A. LAND DEVELOPMENT

B. GENERAL GOVERNMENT

1. Payroll Review - Under Persons Wishing to be heard.

2. Software recommendations - Rose discussed the software companies she had completed research on and recommended that Edmunds had the most compatible system to fit the Township’s needs. Edmunds has provided a quote under CO-STARS at a cost of \$43,376. This purchase will require additional Board approval of \$20,000 to increase the Capital Reserve Budget line item for the software. On a motion by Swisher, second by Ash the Board unanimously approved the line item increase.

3. Street Light Storm Damage - The representative from the Township’s insurance company has advised the Township that it will be receiving the reimbursement for the wind storm damage to the street lights.

4. Resolution 2016-41 - The Resolution is to request to the Pa. Governor and the Senators and Representatives of the General Assembly of Pa. to amend the Sterling Act to require that up to one percent of Philadelphia wage tax paid by non-resident’s of Philadelphia be remitted to the municipality in which the taxpayer resides. On a motion Ash, second by Swisher, the Board unanimously adopted the resolution.

C. HIGHWAYS - No Report

D. HEALTH AND SANITATION - No Report

E. EXPENDITURES

1. Bills for Approval

On a motion by Swisher, second by Ash, the following expenditures were unanimously approved for payment.

EXPENDITURES BY FUND	BILLS	PAYROLL	TOTALS
01- GENERAL FUND	41,819.09	13,848.99	55,668.08
08- SEWER REVENUE	2,131.88		2,131.88
30- CAPITAL RESERVE	7,299.00		7,299.00
TOTAL	51,249.97	13,848.99	65,098.96

Adjournment

On a motion by Ash, second by Swisher, the Board unanimously adjourned the meeting.

Respectfully submitted,

Barbara M Kelly, Secretary