

EAST CALN TOWNSHIP

CHESTER COUNTY, PENNSYLVANIA

BOARD OF SUPERVISORS MEETING MINUTES - March 15, 2017

The regular meeting of the East Caln Township Board of Supervisors was called to order at 6:00 P.M. on Wednesday, March 15, 2017

Those present were: Donald P. Ash, Chairman
Joel F. Swisher, Vice Chairman
Chuck DeLone, Member (absent)
Barbara M. Kelly, Mgr./Secretary

Pledge of Allegiance and Moment of Silence

MINUTES OF THE PREVIOUS MEETING - On a motion by Swisher, second by Ash, the Board unanimously approved the minutes of the March 1, 2017 regular meeting.

PUBLIC HEARING - None

PERSONS WISHING TO BE HEAR D

On the Go Kids - Laurie Micken of Micken Family Enterprises was present. The final documents were signed by the Board, The land development plans, the developer's agreement, financial security agreement with Letter of Credit, and the Operation and Maintenance Agreement for the Stormwater were received and signed by the Board. The land development plans were released for recording.

John Kobell a Township resident from Norwood Rd. was present to observe the Board's meeting activity due to working toward his master's degree in Public Administration.

STANDING REPORTS

- A. TREASURER'S REPORT** - The Board reviewed the Treasurer's Report and on a motion by Swisher, second by Ash the report was unanimously approved as submitted.

	GENERAL FUND	POLICE FUND	FIRE SAFETY FUND	SEWER FUND	CAPITAL RESERVE FUND	SEWER RESERVE FUND	STATE FUND	ESCROW FUND
Prior Month Balance	1,905,425.73	219,095.14	47,323.26	530,753.78	1,625,524.31	2,328,200.37	206,958.16	91,527.05
Revenues	332,760.48	256,177.27	514.59	123,263.34	370.39	531.97	70.59	7,506.83
Expenditures	(137,941.98)	(58.70)		(31,001.43)	(22,723.00)		(5,375.81)	(13,150.06)
Liabilities								
Ending Balance	2,100,244.23	475,213.71	47,837.85	623,015.69	1,603,171.70	2,328,732.34	201,652.94	85,883.82
Combined balances, Net of Escrow:							7,379,868.46	

B. POLICE REPORT - No Report

C. CORRESPONDENCE - Copies of the Real Estate Transfers were distributed to the Board.

Caln Township had mailed a copy of their Comprehensive plan update for the Township's review.

Copies of the Chester County Tax Collection Group Earned Income tax report was distributed to the Board.

D. PLANNING COMMISSION - Next meeting April 3rd.

E. CONSORTIUM - Next meeting March 21st.

F. DOWNINGTOWN AREA RECREATION CONSORTIUM - The executive director's position has been filled by Vince Visokas.

G. FIRE PROTECTION - Copies of the Fire company reports were distributed to the Board.

H. CODES /FIRE MARSHAL - No Report

I. ZONING OFFICER - The Zoning Officer had prepared several zoning opinion letters.

J. ZONING HEARING BOARD - No Report

K. PARK & RECREATION BOARD - There was not enough response for attendance for a quorum. Meeting cancelled. The manager will contact Party Pro's East Coast for some ideas on a possible event.

OLD BUSINESS

A. LAND DEVELOPMENT

1. Anstine Land Development - The Highway Occupancy Permit has been issued by PennDOT. They will start with demolition of the two old houses on Monday.

2. Patient First - The manager stated that the Township engineer approved an escrow release of \$89,677.19 for improvements that has been completed. The Board on a motion by Swisher, second by Ash, unanimously approved the escrow release as stated in the March 1st review letter from the engineer.
3. On the Go Kids - Under person wishing to be heard.
4. Northwood Cemetery - No Report
5. Kirkwyd Development - No Report
6. 825 E. Lancaster Avenue - The Board on a motion by Swisher, second by Ash, unanimously fixed a date of April 5, 2017 at 1:30 PM to hold a public hearing on the proposed adoption of the OC-5 zoning amendment.
7. Devereux Property/Eli Kahn development - No Report.

B. GENERAL GOVERNMENT

1. Capital Analysis - The draft of the Capital plan was received and it is being reviewed by the Board.
2. Township Digital Sign - A proposal was received and will be reviewed by Jones when he returns to the office.
3. Temporary Sales Ordinance Amendment 2017-04 - The proposed Ordinance has been reviewed by the CCPC and the Township PC. Both have favorably recommended that the Board consider the Ordinance for adoption.
4. Digital Sign Timing Ordinance 2017-01 - The proposed Ordinance was reviewed a second time due to adding a new section to allow use of the digital sign for amber alerts and weather emergencies as well. The CCPC and Township PC recommended that the Board consider the Ordinance for adoption.

C. HIGHWAYS

1. Maintenance - The Storm drain boxes that were repaired in Southwind also had new bike grates installed.
2. Park Maintenance - The manager is waiting for a recommendation from Ted Gacomis, P.E. for the water feature upgrade.
3. Clovermill Road & Boot Road (Length Restriction) - The signs have been ordered.

4. Skelp Level Bridge - Waiting for RFP documents so they can be reviewed by the solicitor.
5. Chestnut Street Bridge - No updates

D. HEALTH & SANITATION

1. DARA - Copies of the DARA meeting minutes were distributed to the Board. The Board has authorized that a sewer fee study be initiated.
2. Sewer Flows - None were received.
3. Individual Sewer Meters - The owner of 600 Brandywine Avenue has contacted the Township and they will contact WG Malden to install a solar panel to supply the electric to the meter.

NEW BUSINESS

A. LAND DEVELOPMENT - No Report

B. GENERAL GOVERNMENT

1. Auditors - Copies of the auditor’s report were distributed to the Board. Pam Baker of Barbacane Thornton will be at the April 5th meeting to discuss the reports.

C. HIGHWAYS - No Report

D. HEALTH AND SANITATION - No Report

E. EXPENDITURES - Bills for Approval

On a motion by Ash, second by Swisher, the following expenditures were unanimously approved for payment:

EXPENDITURES BY FUND	BILLS	PAYROLL	TOTALS
01- GENERAL FUND	26,079.55	14,378.50	40,458.05
08- SEWER REVENUE	2,402.18		2,402.18
TOTAL	28,481.73	14,378.50	42,860.23

Adjournment

On a motion by Ash, second by Swisher, the Board unanimously adjourned the meeting at 7:00 PM.

Respectfully submitted,

Barbara M. Kelly, Mgr/Sec