

EAST CALN TOWNSHIP

CHESTER COUNTY, PENNSYLVANIA

BOARD OF SUPERVISORS MEETING MINUTES - January 18, 2017

The regular meeting of the East Caln Township Board of Supervisors was called to order at 6:00 P.M. on Wednesday, January 18, 2017

Those present were:

- Donald P. Ash, Chairman
- Joel F. Swisher, Vice Chairman
- Chuck DeLone, Member
- Barbara M. Kelly, Mgr./Secretary
- Andrew D.H. Rau, Esq.

Pledge of Allegiance and Moment of Silence

An executive session was held to prior to the regular meeting on administrative items.

MINUTES OF THE PREVIOUS MEETING - On a motion by Swisher, second by DeLone, the Board unanimously approved the minutes of the January 3, 2017 Re-organizational meeting.

On a motion by Swisher, second by DeLone, the Board unanimously approved the minutes of the January 3, 2017 regular meeting.

PUBLIC HEARING - None

PERSONS WISHING TO BE HEARD - Jennifer Reigle, P.E. was present to discuss the Skelp Level Bridge repair project. Currently the utility companies that are located on the bridge are not responding to her request for information as to what is necessary to properly work with and around the utilities. Reigle stated that it will be placed in the RFP that the contractor awarded the job will be responsible for all Pa One calls and instructions from the utility holders.

Nick Winkler was present to discuss with the Board the Municipal map that he produces. Winkler gathers all the information and contacts vendors for advertising to be placed on the map. The map is then produced, printed, and mailed to residents. All work, preparation, printing and mailing is completed free of charge to the Township. The Board accepted the offer for the map production and distribution.

STANDING REPORTS

A. TREASURER'S REPORT - The treasurer's report and financial reports were submitted to the Board. On a motion by DeLone, second by Swisher, the Board unanimously approved the treasurer's report as submitted.

	GENERAL FUND	POLICE FUND	FIRE SAFETY FUND	SEWER FUND	CAPITAL RESERVE FUND	SEWER RESERVE FUND	STATE FUND	ESCROW FUND
Prior Month Balance	1,965,220.47	251,314.41	46,549.79	579,418.01	1,710,733.35	2,324,708.38	213,487.04	79,746.38
Revenues	119,480.67	3,290.69	5.36	22,011.77	3,953.94	3,050.14	58.12	27,601.90
Expenditures	(146,488.02)	(55.90)		(72,975.55)	(91,903.28)		(1,356.00)	(14,613.94)
Liabilities								
Ending Balance	1,938,213.12	254,549.20	46,555.15	528,454.23	1,622,784.01	2,327,758.52	212,189.16	92,734.34
Combined balances, Net of Escrow:							6,930,503.39	

B. POLICE REPORT - Copies of the police reports were distributed to the Board.

C. CORRESPONDENCE - Copies of the monthly real estate transfers were distributed to the Board.

D. PLANNING COMMISSION - The Planning Commission met on January 9th. Discussion was held on the proposed text amendment change in the NR-1 zoning district. The PC recommended that the Board favorably consider the change. The Commission's next meeting will be on February 9th.

E. CONSORTIUM - The Consortium met on January 17 with the guest speaker being from the Chester County Planning Commission.

F. DOWNINGTOWN AREA RECREATION CONSORTIUM - Interviews are continuing by DARC for the frothing vacant position of director.

G. FIRE PROTECTION - No Report

H. CODES /FIRE MARSHAL - No Report

I. ZONING OFFICER - The Zoning Officer completed several zoning requests.

J. ZONING HEARING BOARD - No Report

K. PARK & RECREATION BOARD - No Report

OLD BUSINESS

A. LAND DEVELOPMENT

1. Anstine Land Development - All of the necessary documents have been received and executed and the plans have been recorded. The pre-construction meeting is scheduled for January 25 at 10 AM.

2. Patient First - No Report
3. On the Go Kids - The manager spoke with the solicitor of the Micken Family. They hope to move forward shortly with the process of having all the necessary documents completed.
4. Northwood Cemetery - A follow up call was received from the project engineer that they are still working on an agreement for purchase of the land.
5. Kirkwyd Development - No Report
6. Stolen Sun Brewery - Still pending Conditional Use decision due to parking being adequately addressed by the landlord and tenant.
7. 825 E. Lancaster Avenue - The applicant/developer is working with their solicitor to prepare a draft text amendment for the OC-5 zoning district. Nothing new to report.
8. Devereux Property/Eli Kahn development -The proposed ordinance was reviewed by CCPC, Township engineer, and the Planning Commission. The PC recommended that the Board consider approval of the Ordinance. The Board after discussion on a motion by Swisher, second by DeLone unanimously authorized the solicitor to prepare the advertisement for adoption of the Ordinance.

B. GENERAL GOVERNMENT

1. Capital Analysis - Amy Montgomery, P.E. is finalizing the report.
2. Township Digital Sign - The Township engineer had met with Ash to review the type of digital reading it would prefer on the sign.
3. Temporary Sales Ordinance Amendment - The proposed Ordinance is being reviewed by the solicitor.
4. Digital Sign Timing Ordinance -The Ordinance will be sent to the CCPC for review and comment.

C. HIGHWAYS

1. Maintenance - The storm drain at Township grounds has been completed and storm drains were cleared.
2. Park Maintenance - Ash had stated that the handicap ramps at the park need to have some type of different anti-skid placed on them. They get slippery when wet. The manager will inform the contractor of the problem and have it corrected.

3. Clovermill Road & Boot Road - The manager is waiting on Pennoni's response for the ordering of the signs per Penn DOT's specifications for the length restriction to be posted.
4. Skelp Level Bridge - "Under persons wishing to be heard".
5. Chestnut Street Bridge - The Borough manager recently stated that when the work starts to repair/replace the bridge it will be closed for 9 months.

D. HEALTH & SANITATION

1. DARA - The manager has contacted the Borough manager and Herb Mays of DARA to discuss future allocation availability.
2. Sewer Flows - The weekly flows were received for the 52nd week of 2016 with 504,261 GPD and the 1st week of 2017 the flows were 507,148 GPD.
3. Individual Sewer Meters - Severn Trent informed the Township that the Brandywine Square and the Devereux meter were not recording properly. The manager contacted W.G. Malden to inspect and repair the meters if needed. Malden reported they checked on both meters and found them working properly when they arrived.

NEW BUSINESS

A. LAND DEVELOPMENT

1. Clovermill Road tract - The manager reported that one of the proposed purchasers is meeting with Norfolk Southern, the property owner, to further negotiate purchasing of the property.

B. GENERAL GOVERNMENT

1. Ethic forms - The forms were distributed to the required persons to be completed and returned to the Township.
2. Downingtown Chamber - The manager attended the Downingtown Chamber of Commerce meeting on January 17 which is their annual meeting for municipal updates.
3. CCATO - The annual spring conference will be held at the Desmond in Malvern on March 9th.

C. HIGHWAYS - No Report

D. HEALTH AND SANITATION - No Report

E. EXPENDITURES - Bills for Approval

On a motion by DeLone, second by Swisher, the following expenditures were unanimously approved for payment:

EXPENDITURES BY FUND	BILLS	PAYROLL	TOTALS
01- GENERAL FUND	49,841.59	13,818.39	63,659.98
04- POLICE FUND	455,394.00		455,394.00
08- SEWER REVENUE	692.86		692.86
35- STATE/ HIGHWAY	5,307.84		5,307.84
41- ESCROW	5,000.00		5,000.00
TOTAL	516,236.29	13,818.39	530,054.68

Adjournment

On a motion by DeLone, second by Swisher, the Board unanimously adjourned the meeting.

Respectfully submitted,

Barbara M. Kelly, Mgr/Sec