

## **EAST CALN TOWNSHIP**

### **CHESTER COUNTY, PENNSYLVANIA**

BOARD OF SUPERVISORS MEETING MINUTES - January 3, 2017

The regular meeting of the East Caln Township Board of Supervisors was called to order at 1:35 P.M. on Tuesday, January 3, 2017

Those present were:

- Donald P. Ash, Chairman
- Joel F. Swisher, Vice Chairman
- Chuck DeLone, Member
- Barbara M. Kelly, Mgr./Secretary
- Andrew D.H. Rau, Esq.

#### **Pledge of Allegiance and Moment of Silence**

**MINUTES OF THE PREVIOUS MEETING** - On a motion by Swisher, second by DeLone, the Board unanimously approved the minutes of the December 21, 2016 regular meeting.

**PUBLIC HEARING** - None

**PERSONS WISHING TO BE HEAR D** - None

#### **STANDING REPORTS**

**A. TREASURER 'S REPORT** - None

**B. POLICE REPORT** - Chief Holland was present and discussed the policing. Holland stated that it has been quiet in the Township during the holidays and no major problems.

**C. CORRESPONDENCE** - An invitation for the Board to attend the farm show which included a luncheon was received.

Copies of the personnel list for Minquas and Alert was received and distributed to the Board.

The Downingtown Senior Center newsletter was distributed to the Board.

**D. PLANNING COMMISSION** - Next meeting is January 9<sup>th</sup>.

**E. CONSORTIUM** - Next meeting January 17<sup>th</sup>.

**F. DOWNINGTOWN AREA RECREATION CONSORTIUM** - No Report

**G. FIRE PROTECTION** - No Report

**H. CODES /FIRE MARSHAL** - No Report

**I. ZONING OFFICER** - Zoning Officer completed several zoning requests.

**J. ZONING HEARING BOARD** - No Report

**K. PARK & RECREATION BOARD** - Discussion was held on the future of the Parks & Recreation Board activities. The manager is working with DARC to gather information on different activities and costs.

## **OLD BUSINESS**

### **A. LAND DEVELOPMENT**

1. Anstine Final Land Development - The Developer's agreement and the Tri-Party Agreement have been reviewed by the previous Township solicitor (David Malman). The documents were signed by the Board and the plans will be released for recordation.
2. Patient First - Construction is moving along as scheduled.
3. On the Go Kids - No Report
4. Northwood Cemetery - No Report
5. Kirkwyd Development - The manager stated that the Township has received several inquiries about the property recently.
6. Stolen Sun Brewery - Pending Conditional Use decision due to parking being adequately addressed by the landlord and tenant.
7. 825 E. Lancaster Avenue - The applicant/developer is working with their solicitor to prepare a draft text amendment for the OC-5 zoning district.
8. Devereux Property/Eli Kahn development -The proposed ordinance review by CCPC and Township engineer has been received the PC will review the draft at their meeting on January 9<sup>th</sup>.

### **B. GENERAL GOVERNMENT**

1. Capital Analysis - The information from Signal Service has been forwarded to Township engineer along with the street inventory.

2. Township Digital Sign - The Township engineer had met with Ash to review the location for the placement of the sign.
3. Temporary Sales Ordinance Amendment - The proposed language will be put in Ordinance form and then forwarded to CCPC for review.
4. Digital Sign Timing Ordinance -Under final PC review.

### **C. HIGHWAYS**

1. Maintenance - The storm drain at Township is under construction.
2. Park Maintenance - Ted Gacomis, P.E. of EB Walsh is working on a plan for making the water feature more functional and better.
3. Clovermill Road & Boot Road - The manager is waiting on Pennoni for the ordering of the signs per Penn DOT's specifications for the length restriction.
4. Skelp Level Bridge - Pennoni is currently working on the RFP's for the project. Jennifer Reigle will be present at the next meeting to go over the utilities planning with the Board for the bridge repair.
5. Chestnut Street Bridge - No Report

### **D. HEALTH & SANITATION**

1. DARA - The manager will be in contact with Herb Mays of DARA to discuss allocations.
2. Sewer Flows - The weekly flows were received for the 51<sup>st</sup> week with the usage of 508,038 GPD.
3. Individual Sewer Meters - All meters working properly.

### **NEW BUSINESS**

#### **A. LAND DEVELOPMENT**

1. Clovermill - The manager reported that there are tentatively two businesses looking to possibly purchase the Norfolk Southern property on Clovermill Rd.
2. Woodbine Road (Borough Development) - Copies of the Chester County Planning Commission review of the Woodbine project was distributed to the Board.

**B. GENERAL GOVERNMENT** - The 2017 PSATS Conference registrations will be completed on January 17<sup>th</sup>.

**C. HIGHWAYS** - The Rt. 322 drainage issues have been discussed with Jack Law and the Township Contractor. The manager will set up a meeting with PennDOT to see what their status is for the replacing of the line under Rt. 322. Dan Daley, P.E. outlined the necessary repairs that are needed for the basins. This will be passed on to the property owners and a tentative spring date for the completion of the work.

**D.HEALTH AND SANITATION** - An informational flyer was received for “E” Waste recycling event dates. The event is in Aston, PA but is open to all. Fees do apply for certain items.

**E. EXPENDITURES** - Bills for Approval

On a motion by DeLone, second by Swisher, the following expenditures were unanimously approved for payment: The following are the year-end bills for 2016.

<b>EXPENDITURES BY FUND</b>	<b>BILLS</b>	<b>PAYROLL</b>	<b>TOTALS</b>
01- GENERAL FUND	9,441.79	0.00	9,441.79
08- SEWER REVENUE	440.00		440.00
30- CAPITAL RESERVE	9,767.35		9,767.35
41- ESCROW	5,963.61		5,963.61
<b>TOTAL</b>	<b>25,612.75</b>	<b>0.00</b>	<b>25,612.75</b>

The following bills are the first bill run of 2017.

<b>EXPENDITURES BY FUND</b>	<b>BILLS</b>	<b>PAYROLL</b>	<b>TOTALS</b>
01- GENERAL FUND	35,505.81	13,600.89	49,106.70
<b>TOTAL</b>	<b>35,505.81</b>	<b>13,600.89</b>	<b>49,106.70</b>

**Adjournment**

On a motion by DeLone, second by Swisher, the Board unanimously adjourned the meeting.

Respectfully submitted,

Barbara M. Kelly, Mgr/Sec